

RIDGE MEADOWS SENIORS SOCIETY
Board Meeting held Wednesday, November 23rd, 2022 at 9:30 am
South Bonson Community Centre
10932 Barnston View Road, Pitt Meadows, B.C

PRESENT: Don Mitchell (President), Fran Preston (Vice President), Susan Schenkeveld (Secretary), Karen Hjort-Olsen (Treasurer), Bobbi Duncan (Director), Richard Newman (Director), Gayle Lyons (Director), Margaret Attwell (Director), Angie Hodgins (Director)

STAFF: Maria Perretta (Executive Director), Carmen Tischer (Activity Coordinator)

LIAISONS: Bob Meachen (Pitt Meadows), Tony Cotroneo (Manager, Recreation Services for Maple Ridge)
Jackie Senchyna (Recreation Program Service Coordinator, Pitt Meadows)

REGRETS: To be Named Maple Ridge Liaison

1.0 Call to order at 9:30 am.

2.0 Approval of the agenda.

MOTION: Bobbi Duncan moved that the Agenda be approved. Seconded by Fran Preston. **CARRIED**

3.0 Approval of the minutes of October 26th, 2022.

Changes to the wording under the 6.2 Action item were requested to reflect a follow up meeting and associated actions by an ad hoc Board group immediately following the In Camera meeting on October 26th.

MOTION: Bobbi Duncan moved that the minutes be approved with the adjusted 6.2 wording.
Seconded by Fran Preston. **CARRIED**

4.0 Staff presentation by Carmen Tischer

Carmen shared her personal story with the group, and explained the wide range of activities she undertakes for RMSS as the Activity Coordinator. She also walked through the variety of activities of the Society and how the Grapevine is used to showcase these activities. She also pointed to the sections of the Grapevine which spotlight our sponsors, and provide reference information for the community.

5.0 Reports

5.1 Liaisons:

Bob Meachen

-He confirmed that he will continue to be the RMSS liaison for Pitt Meadows.

-The Salvation Army is looking for a new building to expand their abilities to deliver more services to the community.

- Business planning and budgeting are key priorities for the newly elected Council and Mayor.
- The RCMP transition continues and 2 officers are now assigned to Pitt Meadows, and the Senior RCMP lead is spending time daily at the Pitt Meadows Community Policing Office .
- The Airport Industrial park is nearing completion of phase 3, with phase 4 in progress.
- There are now 8 full time Fire Fighters to serve Pitt Meadows, and 20 more individuals on call which is a significant increase to the past resources.

Jackie Senchyna

- The Christmas in Pitt Meadows event this year will be on December 2nd and will feature indoor and outdoor activities.
- Business planning continues for Parks and Recreation, with an outreach session next Tuesday night.
- They are working in partnership with RMSS to set up a hip health workshop sometime in the Spring.
- There is still heavy use of the Pickle ball courts.

Tony Cotroneo

- The recently elected Maple Ridge Council is focused on the Strategic plans for Maple Ridge and transitioning into their new roles.
- There has not yet been a decision on who will be the Liaison with RMSS.
- The Maple Ridge Christmas parade will take place this year as well as the Celebration of Light. Refer to the website for more details on these events.
- MR is still dealing with nuisance issues around the City and with City properties. As an example , tagging and graffiti problems have increased by about 25% this past year and are costly to the City. The Community Safety Team continues to deal with these issues.

5.2 Maria Perretta, Executive Director

- The Variety Plus performances will take place during the next Friday and Saturday, with some tickets left for purchase
- Participants will that this years Christmas Cheer events have a more casual feel and approach versus past years.
- RMSS has an entry for PM's best dressed Christmas tree competition. People can view the tree and vote at the Pitt Meadows Recreation Centre.
- The Gaming application grant was submitted in two parts – Outreach and Senior Support Services. Support Services include things such as tax support, wellness calls, the Food bank to name a few.
- A reminder that it is important to that the Board and other volunteers capture their volunteer hours to reflect overall costs and submit more accurate grant proposals.
- RMSS has logged 429 volunteer hours for Outreach, and 3400 volunteer hours for Senior Support Services.
- Grant approvals will not be issued until January 2023.
- The New Horizons Grant was also submitted recently with a focus on refreshing parts of the Maple Ridge Activity Centre.
- The staff are currently trying to resolve light issues at the Pitt Meadows Activity Centre with the landlord. There appears to be issues with the ballasts which is resulting in frequent bulb replacement and increasing costs.
- The application for the Liquor License for this year was successful.

5.3 Finance

- Karen provided an overview of the financial statement which shows a small deficit to date.
- Expenses are down, but food costs have increased over approximately 30% this year. The current deficit is slightly below projections, but the future financial position may be more difficult going forward with inflation and unknowns around previously approved grants.

5.4 Information Technology

-Recent meetings were undertaken between staff , Don, Karen and Book King (the owner of the current software utilized for data systems, including payment within RMSS). An overview presentation of the new system still left unanswered questions about the new software and whether it will meet RMSS needs in the future.

Action item: Meetings with the company need to continue and additional research is needed prior to making a final decision on the software.

5.5 Maple Ridge Strata

-Approximately 50% of the toilets have been converted in the MR Activity Centre.

- Plans are to complete the update for the rest of the toilets in the New Year.

-The heating system issues in various rooms have now been resolved.

5.6 Giving Tuesday

-Gayle and Margaret provided an overview of all the good work that has been done as a follow up to RMSS's participation in the upcoming Giving Tuesday initiative. A poster was created and has been distributed and posted in several locations in MR and PM through the efforts of these Board members. Already individuals and some companies have made a donation to RMSS. The MLA's for the two communities have made a commitment to post the poster on their websites and others are encouraged to post on their individual Facebook pages. A review of the outcome of this initiative will be undertaken to see how it works during the first year.

5.7 Governance as Leadership Seminar

-Karen, Gale, Angie and Don attended the virtual seminar on Board Governance and found it most informative.

-A hand out was shared with the rest of the board and highlights of the session were provided.

4 Principles of Purpose Driven Board Leadership were outlined:

- Purpose before organization
- Respect for the ecosystem
- Equity mindset
- Authorized Voice and power

3 Modes of Governance

- Fiduciary
- Strategic
- Generative

-Refer to the Handout for more information. Future seminars on Board excellence will be undertaken and Board members were encouraged to participate.

6.0 Unfinished Business

-Negotiations with BC Gaming continue around the potential purchase and operation of a RMSS bus. – The purchase of the Bus would require more than a minimal amount of \$1.00, so RMSS is looking to the City for more input and details.

6.0 New Business

7.1 Membership Survey/Open Meeting

-There is a suggestion that RMSS distributes a membership survey to seek feedback and suggestions for improvement, followed by an Open meeting or townhall to provide an opportunity for questions and discussion.

-The Board supported this initiative but suggested the survey be concise.

7.2 Committees

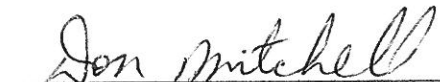
-The Terms of Reference were distributed to the Board prior to the meeting and everyone was asked to review the contents and identify which Committees were of interest to them. Board members would eventually be matched to the various Committees. The HR committee now includes the President and Vice President and Susan Schenkeveld.

-Don distributed a list of organizations to which RMSS is a member as an information item.

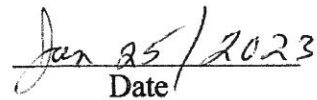
Action Item: Don or Maria to distribute the Finance Committee terms of Reference.

8.0 Adjournment

MOTION: Fran Preston moved that the meeting be adjourned, Seconded by Bobbi Duncan
CARRIED. Meeting was adjourned at 1130.



Don Mitchell (President)



Date



Susan Schenkeveld (Secretary)