

RIDGE MEADOWS SENIORS SOCIETY
Board Meeting held Wednesday, May 24th, 2023 at 09:30 am
Maple Ridge Seniors Activity Centre,
12150 224th Street, Maple Ridge, BC

PRESENT: Don Mitchell (President), Fran Preston (Vice President), Karen Hjort-Olsen (Treasurer), Susan Schenkeveld (Secretary), Bobbi Duncan (Director), Richard Newman (Director), Angie Hodgins (Director), Margaret Attwell (Director)

STAFF: Maria Perretta (Executive Director)

LIAISONS: Bob Meachen (Pitt Meadows) Tony Cotroneo (Manager of Community Recreation), Jackie Didrikson (Recreation Program Service Coordinator)

REGRETS: Gayle Lyons (Director), Onyeka Dozzie (Maple Ridge)

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1.0 Meeting was called to order at 9:30 am.

2.0 Approval of the agenda

MOTION: Karen Hjort-Olsen moved that the Agenda be approved. Seconded by Fran Preston.
CARRIED

3.0 Approval of the minutes of April 26th, 2023.

MOTION: Angie Hodgins moved that the minutes be approved. Seconded by Margaret Attwell.
CARRIED

4.0 **Staff Presentation: Vanessa De Freitas – You Connect Coordinator.**

Vanessa undertakes all activities related to the You Connect system from maintenance and troubleshooting, to staff and volunteer training, to working with external liaisons. She started working at RMSS in 2017, assuming her current role in 2019. Vanessa also undertakes many other activities including, but not limited to, managing the debit/credit system and the membership tracking (currently there are 1765 members in the system). She will be critical to implementing the new software system when it is purchased. She works between the two centres, spending Thursday afternoons at Pitt Meadows. She also manages the RMSS website, and other social media sites, such as Face book. She often takes photographs for the website, the Grapevine, and social media sites for RMSS. She is actively involved in fund raising events.

5.0 **Reports**

5.1 Liasons

Tony Cotroneo

- Maple Ridge is in the process of flattening its management organization. The General Manager position was eliminated and was replaced with a CAO, Deputy CAO, and Director and Manager positions.
- His portfolio has expanded to include Youth services, the Diversity file, Neighbourhood engagement, Health and Wellness programs, and Children services, in addition to his past responsibilities.
- His title is now Manager of Community Recreation.

Bob Meachen

- Pitt Meadows just published its financial plan. If folks were interested in the details, Bob can send the link. The first 5 pages of the 160 page report provide the summary of the document and an overview of the key priorities ranging from public safety investments, quality services and long term sustainability to name a few.
- The RCMP detachment is moving ahead.
- CP logistical issues continue to exist and discussions are occurring through various channels.
- Expect to see building starting in the South Bonson area soon.
- The new Pitt Meadows Fire Hall is open, with the grand opening (with limited guests) to occur on May 31st, 2023.

Jackie Didrikson

- Mitchell Park had some areas resurfaced to maintain its current use, which is not the same as the Athletic Park.
- Pitt Meadows Day preparations are underway for June 3rd. No fireworks display will happen this year because of the fire ban.
- Pride events will be coming in the next month including the Queer as Funk concert on June 14th at Spirit Square.

5.2 Maria Perretta, Executive Director

- Evacuation planning continues with the near completion of the plan for Maple Ridge. The next step after it is complete, is to set up training sessions for staff and volunteers.
- May 26th and 27th will be the Variety Show.
- May 30th there will be a Steering Committee meeting to set out the details of the refresh of two rooms at the Maple Ridge Activity Centre.
- The volunteer appreciation event at the local cinema in Pitt Meadows was very well received by the participants.
- The tax clinic processed a record 506 tax returns, and included a clinic for seniors from the Katzie First Nation.
- RMSS will participate in Pitt Meadows day using the new acquired Bus.
- The group was made aware of the Canada Helps contest for charitable organizations where the grand prize is \$20,000. Starting June 1st , there will be a kick off donation drive for the contest which will be represented using a physically drawn tree.

5.3 Finance

- Karen provided an overview of the financial statement. Revenues are down approximately 15%, and some grants have been slow to be received.
- We are approximately 15% below last year's donations, recognizing that donations typically are received near the end of the year.
- We are on target re our expenditures, with a minimal deficit of approximately \$3400.

5.4 Information Technology

- The Committee is going to recommend RMSS move to Book King as the new software system for a number of reasons, ranging from the program being able to do most of what is needed for the system, to the fact that the company has proposed to keep the same price point as the current system. A Community Service grant was successful, so this grant of \$96,000 will be able to cover the new system costs.

MOTION: Bobbi Duncan moved that we purchase the new Book King system for RMSS. Seconded by Richard Newman. **CARRIED**

5.5 Fundraising

- Duck Race tickets sales are progressing well. It is expected more money will be received this year than last year. At the time of the meeting, there were 13 books left to sell. Approximately \$2100 dollars in sales were recorded to date, which would represent approximately \$1700 dollars in funds for RMSS. It was challenging to fill all the spots provided for ticket sales. We may wish to rethink the booth at the Farmers Market in Maple Ridge as there were few sales, likely because of the location of the booth. It was suggested we reduce the time provided for sales at the Activity Centre as the membership may be saturated with their ticket purchases to date. Board members were encouraged to try to fill more of the ticket venue spots.

5.6 Maple Ridge Strata

- There is no schedule yet for the roof replacement.
- The plan is to allow more access to the garbage room for Strata residents, including installing motion detectors in the hall way.
- Window washing is in progress.
- The Depreciation report is almost completed.
- We need to fix the kitchen refrigerator.

5.7 Housing Summit

- May 30th is the Housing Summit in Maple Ridge. Please let Don know if you are interested in attending. Angie and Margaret indicated their interest.

6. Unfinished Business

6.1 Bus:

- The Bus is now purchased and located in Pitt Meadows, and at the time of the meeting was being detailed. It will eventually be parked at the Mall. RMSS still needs to hire the transportation coordinator.

7. Adjournment

MOTION: Richard Newman moved that the meeting be adjourned. Seconded by Fran Preston.
CARRIED Meeting was adjourned at 10:42.

Don Mitchell
Don Mitchell (President)

June 28/23
Date

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Susan Schenkeveld (Secretary)